

## Method of Public Disclosure Regarding Acceptance of Complaints

December 26, 1995

Chairperson of the Government Procurement Review Board decision

January 14, 1999 – Revision

July 21, 2000 – Revision

March 5, 2001 – Revision

January 11, 2008 – Revision

March 7, 2014 – Revision

April 1, 2015 – Revision

In accordance with 5.(6) of the Government Procurement-related Complaint Review Procedure (December 14, 1995 Council on the Government Procurement Review agreement), the method of public disclosure regarding acceptance of complaints shall be as outlined below.

### 1. Method of disclosure

When the Government Procurement Review Board (hereafter referred to as the "Board") recognizes a complaint as valid and accepts it, acceptance of the complaint will be disclosed via the following channels:

- i. Official gazette
- ii. Tender notice board (the Cabinet Office Main Bldg. F1)
- iii. Cabinet Office Minister's Secretariat, General Affairs Division, PressOffice Information Reading Desk
- iv. Cabinet Office Internet website

### 2. Form of disclosure

When the Board recognizes a complaint as valid and accepts it, the following information will be disclosed:

- i. Complaint number
- ii. Complainant (may be anonymous)
- iii. Name of the procuring entity forming the subject of the complaint, as well as details of the goods and services procured
- iv. Overview of complaint
- v. Date by which those wishing to participate in the complaint review process must notify the Board of their desire to do so